

ALVERNO COLLEGE
Milwaukee, Wisconsin

NEW POLICY OF GRADING

After careful consideration and study with regard to the present policies concerning grades, the September '69 Evaluation Committee submitted the following proposal to the Educational Policies Committee. On November 12, 1969, this policy was approved for a one year period with evaluation at the end of the 1969-70 academic year.

- I. Letter grades will be administered to all students unless otherwise agreed upon by a student and her instructor in a particular class. This request must be made known within a three week period after the semester has begun.
- II. If a student requests something other than letter grades, i.e., Credit/Non-Credit (Pass/Fail), Written Evaluation by Instructor, or Written Evaluation by Instructor and Student, she must submit a signed explanation showing her understanding of the effects of her choice concerning undergraduate work, graduate work, job opportunities, scholarships and/or certification to the instructor.
- III. If a student's request is denied by the instructor both student and instructor should discuss differing points in an attempt to reach an agreement.
- IV. If no agreement is reached the matter may be taken to an academic appeals committee* for final decision.
- V. The above proposal will go into effect this Fall Semester, 1969. As a special provision for this semester only, the signed explanation should be given to the instructor for approval by Thanksgiving.

*This committee will consist of three members: one chosen by the student, one chosen by the instructor, and one from the Educational Policies Committee, until the matter is taken up with Community Board.

Copies are to be submitted to:

- . Dean
- . Registrar
- . Each Instructor whose signature you have obtained
- . Student (retains one copy)

Additional copies are available in the Dean's office.

11/17/69

(over)

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STUDENT REQUEST FOR EVALUATION OTHER THAN LETTER GRADE

Semester		Year
1st/2nd		

List the title of the course(s) and your choice of evaluation in each. Beside each course mentioned, please have the instructor's signature.

Major(s) _____ Minor(s) _____

<u>Title of Course(s)</u>	<u>Sem.</u> <u>Hrs.</u>	<u>Type of Evaluation</u>	<u>Instructor's Signature</u>
		1. Credit*/Non-Credit	
		2. Written Evaluation by Instructor	
		3. Written Evaluation by Instructor and Student	

Factors to be considered in choosing alternate system of evaluation:

1. Not all graduate and undergraduate schools have the same policy with regard to accepting various types of evaluation.
2. Grade-point average may be requested for:
a) Scholarships; b) Grants; c) Loans; d) Other
3. Alternate evaluation may affect certification, accreditation, and job opportunities.
4. Courses taken for credit/non-credit or written evaluation are not calculated in grade-point average.

Explanation of choice of evaluation:

I, _____, take full responsibility for my decision in this choice of evaluation and understand the implications concerning undergraduate work, graduate work, job opportunities, scholarships, and/or certification.

Date: _____

*Credit is to be given when the student adequately fulfills the requirements of the course.

11/17/69